

Job Seeking Skills Workshops

January - December 2015



Register for
reserved seating.
Walk-ins
welcome.

★ **St. George Employment Center**
162 N. 400 E., Bldg B100 • St. George, Utah

- No-cost workshops are open to all job seekers.
- Register at jobs.utah.gov, or speak with an employment counselor.
- Workshops start on time. Late-comers will be asked to reschedule.

For more information, please call toll free:
1-866-748-1484, visit jobs.utah.gov or come to
DWS at 162 N. 400 E. Bldg B100 • St. George, UT.

*RESUMÉ WRITING:

January 20	9:30 AM -12:00 PM
February 3, 17	9:30 AM -12:00 PM
March 3, 17, 31	9:30 AM -12:00 PM
April 14, 28	9:30 AM -12:00 PM
May 12, 26	9:30 AM -12:00 PM
June 9, 23	9:30 AM -12:00 PM
July 7, 28	9:30 AM -12:00 PM
August 11, 25	9:30 AM -12:00 PM
September 8, 22	9:30 AM -12:00 PM
October 6, 20	9:30 AM -12:00 PM
November 3, 17	9:30 AM -12:00 PM
December 8	9:30 AM -12:00 PM

INTERVIEWING SKILLS:

January 21	9:30 AM -12:00 PM
February 4, 18	9:30 AM -12:00 PM
March 4, 18	9:30 AM -12:00 PM
April 1, 15, 29	9:30 AM -12:00 PM
May 13, 27	9:30 AM -12:00 PM
June 10, 24	9:30 AM -12:00 PM
July 8, 29	9:30 AM -12:00 PM
August 12, 26	9:30 AM -12:00 PM
September 9, 23	9:30 AM -12:00 PM
October 7, 21	9:30 AM -12:00 PM
November 4, 18	9:30 AM -12:00 PM
December 9	9:30 AM -12:00 PM

RESUMÉ WRITING:

Learn how to develop an effective resumé that will get you an interview.

INTERVIEWING SKILLS:

Strategize ways to confidently complete an interview.

Workforce Services • jobs.utah.gov



Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240.
Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.